

# **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

## **Registration and Licensing Committee**

14th August 2017

### **Report of the Head of Legal Services – David Michael**

#### **Matter for Decision**

**Wards Affected:** All

#### **Hackney Carriage and Private Hire Vehicle Licensing - Refund**

#### **Purpose of the Report**

1. To consider a request for a refund following the surrender of a hackney carriage proprietor's licence.

#### **Executive Summary**

2. This report is to consider a request from Sid Davies, for a part refund on the licence fee he paid for the renewal of his hackney carriage proprietors licence.
3. Mr Davies renewed his licence on the 23rd March 2017 and surrendered the licence on the 27th April 2017.
4. The total refund has been calculated at £116.95p

## **Background**

5. Taxi legislation allows the authority to recover the reasonable cost of issuing and administering the licence; it does not allow an authority to make a profit.
6. Mr Davies has requested a part refund for any money owing.
7. A hackney carriage proprietor's licence is issued for 1 year.

## **Officer Report**

8. The Licensing Section undertake a comprehensive annual review of all licensing fees, to ensure that the fee levels are set to only recover the costs of providing the licensing service, as permitted by legislation.
9. Mr Davies paid £250 to renew his hackney carriage proprietor's licence on the 23rd March 2017 which he then subsequently surrendered on the 27th April 2017.
10. The £250 licence renewal fee is broken down into various elements which include, processing the application, the cost of vehicle inspections, the ongoing cost of administration and compliance / enforcement and any costs associated with providing taxi ranks.
11. The refund amount does not include any of the elements above, where the authority has already provided that service e.g. the cost of processing the application, any vehicle inspections and the ongoing costs associated with every full month in which the licence was active; the costs incurred by the Council in processing the refund are also subtracted.
12. A total refund has therefore been calculated as £116.95p

## **Equality Impact Assessment**

13. Not applicable

## **Legal Impacts**

14. Not applicable

## **Risk Management**

15. Not applicable

## **Consultation**

16. Not applicable

## **Recommendation**

17. That the refund be issued.

## **Reasons for Proposed Decision**

18. To ensure that the authority do not make a profit from licensing fees.

## **Implementation of Decision**

19. Immediate implementation

## **Appendices**

20. Not applicable

## **List of Background Papers**

21. Not applicable

## **Officer Contact**

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